



London  
International  
Horse Show

## CDI-W Schedule

Tuesday 12th – Thursday 14th December 2023

**I. DENOMINATION OF EVENT**

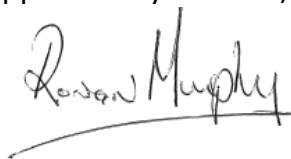
VENUE: London - ExCeL  
DATE: 12-15 December 2023  
NF: GBR  
Indoor:  Outdoor:

- |                                       |                                 |                                 |                                   |                                 |   |
|---------------------------------------|---------------------------------|---------------------------------|-----------------------------------|---------------------------------|---|
| <input type="checkbox"/> CDI1*        | <input type="checkbox"/> CDI2*  | <input type="checkbox"/> CDI3*  | <input type="checkbox"/> CDI4*    | <input type="checkbox"/> CDI5*  | <input checked="" type="checkbox"/> CDI-W |
| <input type="checkbox"/> CDIO1*       | <input type="checkbox"/> CDIO2* | <input type="checkbox"/> CDIO3* | <input type="checkbox"/> CDIO4*   | <input type="checkbox"/> CDIO5* | <input type="checkbox"/> -NC              |
| <input type="checkbox"/> CDIJ         | <input type="checkbox"/> CDIY   | <input type="checkbox"/> CDIP   | <input type="checkbox"/> CDIU25   | <input type="checkbox"/> CDICH  |   |
| <input type="checkbox"/> CDIOJ        | <input type="checkbox"/> CDIOY  | <input type="checkbox"/> CDIOP  | <input type="checkbox"/> CDIYOU25 | <input type="checkbox"/> CDIOCh |   |
| <input type="checkbox"/> CDIAm        | <input type="checkbox"/> CDIYH  |                                 |                                   |                                 |   |
| <input type="checkbox"/> Championship |                                 | <input type="checkbox"/> Games  |                                   |                                 |   |

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 17 November 2021.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2023.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023.
- **FEI Dressage Rules (26<sup>th</sup> edition, effective 1<sup>st</sup> January 2023) and if applicable the FEI Dressage World Cup™ Rules 2022/2023 and 2023/2024 and FEI Dressage Nations Cup™ Rules 2023.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- All subsequent published revisions, the provisions of which will take precedence.
- Given the current covid-19 situation, please note that the FEI’s approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place in consideration of the Covid-19 situation must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event and Covid-19 related measures, if any, prior to planning their travel to the Event. It is the responsibility of the OC/NF to elaborate, communicate and enforce a Covid-19 mitigation plan if requested by the locally applicable laws and policies.

Approved by the FEI, Lausanne, on 05/10/2023. **Updated 10/11/2023.**



**Ronan Murphy**  
Director Dressage

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: HPower International Ltd  
Address: Stable House, St Albans Close, Windsor, Berkshire, SL4 1UT  
Telephone: +44 (0)1753 847900  
Email: nicolac@hpower.co.uk  
Website: <https://londonhorseshow.com/>

#### Contact Details Show Ground:

Address: ExCeL London, One Western Gateway, Royal Victoria Dock, London. For postcode, please see below.

Telephone: +44 (0)1753 847900

GPS Coordinates: 51°30'28.3"N 0°02'06.2"E

Accessibility details (directions by road, nearest airport/train station):

By Road:

If you're arriving via the M11, the North Circular (A406) or the A13, as you get closer to ExCeL you'll pick up signs for Royal Docks, City Airport and ExCeL London. If you're using satellite navigation please enter the postcodes below.

E16 1XL – if you are travelling from the West to ExCeL from Blackwall Tunnel, Limehouse Link, A12 or Central London.

E16 1FR – if you are travelling from the East to ExCeL from the M11, A13 or into London from the east.

what3words [///expect.likes.eager](https://www.what3words.com/expect.likes.eager)

Travel By Train and Underground

Travelling to ExCeL London just got a whole lot easier with the introduction of Cross-Rail or The Elizabeth Line. This super-speedy line means that journey times will be dramatically reduced. Custom House is the station just outside ExCeL and is 4 minutes to Canary Wharf, 11 minutes to Liverpool Street, 14 minutes to Farringdon, 19 minutes to Bond Street and 22 minutes to Paddington.

ExCeL London is also connected to London Underground and London Overground by DLR (Docklands Light Railway) which is a part of the London Underground network. The Jubilee Line and the DLR are connected to ExCeL London. Visitors to the Horse Show should alight at the Prince Regent Station on the DLR. Trains pull up at a covered walkway leaving visitors with less than two minutes to walk to the entrance.

Air Travel

ExCeL London is located in very close proximity to London City Airport. In the event it is not possible to fly to London City, the next nearest airport is London Stansted.

River and Cable Car

By River: The route is serviced by MBNA Thames Clippers.

Cable Car: The UK's first urban cable car, known as the Emirates Air Line, connects

ExCeL London to the O2 and North Greenwich tube station.

**2.ORGANISING COMMITTEE**

Honorary President: N/A

President of the event: N/A

Show Secretary: Miss Penny Henderson MVO

Press Officer: Mrs Jo Peck

**3.EVENT DIRECTOR**

Name: Mr Simon Brooks-Ward CVO CBE TD

Address: Stable House, St Albans Close, Windsor, Berkshire, SL4 1UT

Telephone: +44 (0)1753 847900

Mobile: NA

Email: nicolac@hpower.co.uk



# FEI APPROVED SCHEDULE LONDON – EXCEL (GBR) 12-15 December 2023



## V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test, and that the appointed VSM fulfils the requirement of being listed as Level 1 OV before the start of the event.

	Panel	Function	FEI ID	Name	NF	Level/*	Contact Email
1	Ground Jury	Ground Jury President	10049322	Andrew Gardner	GBR	L4/5*	<a href="mailto:a.r.gardner@virgin.net">a.r.gardner@virgin.net</a>
		Ground Jury Member	10050641	Susanne Baarup	DEN	L4/5*	<a href="mailto:sbc@rideforbund.dk">sbc@rideforbund.dk</a>
		Ground Jury Member	10023545	Henning Lehrmann	GER	L4/5*	<a href="mailto:Henning.lehrmann@bauking.de">Henning.lehrmann@bauking.de</a>
		Ground Jury Member	10050457	Jacques Van Daele	BEL	L3/4*	<a href="mailto:vandaelejacques@telenet.be">vandaelejacques@telenet.be</a>
		Foreign Judge	10083465	Magnus Ringmark	SWE	L4/5*	<a href="mailto:magri@telia.com">magri@telia.com</a>
2	Foreign Technical Delegate	Foreign Technical Delegate					
3	Chief Steward	Chief Steward	10052761	Daniel Chapman	GBR	4	<a href="mailto:danchapman71@icloud.com">danchapman71@icloud.com</a>
4	Assistant Stewards	Assistant Steward	10141251	Tessa Clarke	GBR	3	<a href="mailto:info.tclarke@gmail.com">info.tclarke@gmail.com</a>
		Assistant Steward	10052167	Didier Deschauer	BEL	4	<a href="mailto:deschauer@gmail.com">deschauer@gmail.com</a>
		Assistant Steward					
		Assistant Steward					
5	FEI Veterinary Delegate	Veterinary Delegate	10087186	Martin Watson, CVO, BVMS, MRCVS	GBR	3	<a href="mailto:martin@foresthousedevets.com">martin@foresthousedevets.com</a>
		Additional Veterinary Delegate					
	FEI Veterinary Commission	Veterinary Commission President					
		Veterinary Commission Member					
6	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10053766	Paul Farrington, BVetMed, MRCVS	GBR	3	<a href="mailto:paulf@newburyweb.net">paulf@newburyweb.net</a>
		Permitted Treating Veterinarian (one for every 200 horses)	10155078	Mariana Castro Martins DVM Cert.ISELP Dip.ACVMR Dip.ECVSMR MRCVS	GBR		<a href="mailto:mariana.martins@rossdales.com">mariana.martins@rossdales.com</a>
		Permitted Treating Veterinarian (one for every 200 horses)	10052192	Dr Karen Coumbe MA VetMB CertEP CertVA MRCVS (End 10/11/2023)	GBR		<a href="mailto:Karen.m.coumbe@sagnet.co.uk">Karen.m.coumbe@sagnet.co.uk</a>
		Permitted Treating Veterinarian (one for every 200 horses)	10243306	Therese De Souza MA VetMB MRCVS	GBR		<a href="mailto:Therese.DeSouza@bwequinevets.co.uk">Therese.DeSouza@bwequinevets.co.uk</a>
		Permitted Treating Veterinarian (one for every 200 horses)	10086596	Clive Hamblin BVetMed, MRCVS	GBR		<a href="mailto:chamblin@btconnect.com">chamblin@btconnect.com</a>
		Permitted Treating Veterinarian (one for every 200 horses)	10086608	Richard Hepburn, BVSc MS CertEM(IM) DipACVIM MRCVS	GBR		<a href="mailto:Richard.Hepburn@bwequinevets.co.uk">Richard.Hepburn@bwequinevets.co.uk</a>
		Permitted Treating Veterinarian	10086609	Bobby McEwen, BVSc, MRCVS	GBR		<a href="mailto:bobbymcewen@msn.com">bobbymcewen@msn.com</a>



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		(one for every 200 horses)				
		Permitted Treating Veterinarian (one for every 200 horses)	10086659	Professor Roger Smith MA VetMB DipECVS PhD DEO MRCVS	GBR	<a href="mailto:rksmith@rvc.ac.uk">rksmith@rvc.ac.uk</a>
<b>7</b>	Doctor/Medical Service	Doctor/Medical Service		Colonel Katharine Hartington MB BChir MA MRCP FRCM	GBR	<a href="mailto:katharine.hartington@porthosp.nhs.uk">katharine.hartington@porthosp.nhs.uk</a> +44 7795 650621
<b>8</b>	Farrier	Farrier		Mark Watson	GBR	<a href="mailto:ms.watson@live.co.uk">ms.watson@live.co.uk</a> +44 7973 702642
<b>9</b>	NF Delegate	NF Delegate (if applicable)				

## **VI. INVITATIONS**

Number of NFs invited: All NFs of the Western European League are invited according to Art 7 of the Dressage World Cup™ Rules Season 2023-2024.

State which NFs are invited: N/A

Reserve NFs: N/A

Total Number of athletes: 15

Number of home athletes: 5

Number of athletes per NF: 3

Number of horses per athlete: 1

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

FEI Dressage World Cup™ Rules, Season 2023-2024, Art. 7. Invitations:

The title defender has the automatic right to compete in every qualifier.

- The Top ten (10) WEL athletes of the FEI Dressage World Ranking List (DWRL). If one (1) of the athletes decides not to compete at an event, that athlete will be replaced by the next placed on the DWRL, provided the replacement athlete is ranked within the top thirty (30) of the DWRL.

- For the events organized in the first half of the season (e.g., events starting before 31 December) the DWRL list from September will be used and for the second half of the season (e.g., events starting since 1st January) the DWRL list from December will be used. (Max one (1) horse per athlete).

- The OC has the right to limit the number of starters per foreign NF to three (3) or four (4) per NF. This must be mentioned in the approved schedule.

- The home NF has the right to nominate up to five (5) athletes unless this quota has been filled as per above.

- One (1) FEI wildcard for an athlete of a NF not already entered.

- The OC has the right to invite other athletes until the maximum number of athletes invited in the schedule has been filled.

1. All athlete/horse combinations must qualify at a CDI3\*/CDI4\* or CDI5\* with 65% in one Grand Prix or Grand Prix Special to be able to participate in a WEL CDI-W qualifier.

2. The FEI may request the OC of CDI-W qualifiers to accept two (2) additional wild cards for overseas athletes and Central European athletes. This must be done, if possible, before, or shortly after, the definite entries date of the CDI-W qualifier in question.

6. Athletes from non-WEL, already qualified for the FEI Dressage World Cup™ Final through their own League, who are participating in a WEL CDI-W qualifier, will not receive any points and their points would be attributed to the next placed athlete. They are, however, eligible for the prizes according to their placings

## **VII. ENTRIES**

- You must use the FEI Entry System for all categories of this Event:  
[https://entry.fei.org/index.php?page=PFO\\_Entries\\_NF\\_EventSearch](https://entry.fei.org/index.php?page=PFO_Entries_NF_EventSearch)
- You will find additional documentation on:  
<https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### **1. ENTRY DATES AND FEES:**

#### **Deadlines for entries**

Definite Entries: Thursday 16<sup>th</sup> November 2023

Last date for substitutions: Tuesday 12<sup>th</sup> December 2023, at the latest two hours prior to the horse inspection.

Entries have to be in accordance with the FEI Dressage Rules and the FEI General Regulations.

<b>Entry fee per horse:</b>	€300
<b>VAT:</b>	€60
<b>Total fee per horse:</b>	<b>€360</b>

### **2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: €605 (hotel €455 and Stable €150)

### **3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. (refer to FEI Dressage Rules) Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee  Not included in compulsory entry fee

Lower-Level Events (CIMS) CHF 18 per horse per event  
(For definition of CIMS see Appendix E of the FEI General Regulations)

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Higher-Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Stabling fee per horse:	NA
Manure disposal:	€40
Hay:	€15 per bale, available to purchase. Please order with definite entries.
Straw:	Requests need to be supported with a veterinary certificate, and will be charged for - €11 per bale
Shavings:	Initial bedding free. Further bales will be charged to the competitor @ €15 per bale
Health/customs documents per horse:	(if requested by the Athlete).

**All aforementioned amounts are including VAT.**

VAT Number of the Organiser: GB843845601

**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

DoD will be used.                       DoD will not be used.                       Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

- the horse inspection.
- the draw of the Grand Prix / Short Grand Prix.

**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00 unless prior approval is granted by the FEI.**

**The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.**

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables</u>	Tuesday	12/12/2023	12.00 hrs
• <u>Horse Inspection</u>	Tuesday	12/12/2023	16.00 hrs
* Please note that the Arena Familiarisation will take place on the morning of Wednesday 13th December. Exact time to be confirmed.			
• <u>Declaration of Starters</u>	Not later than one (1) hour after the horse inspection.		
• <u>Draw:</u>			
D01. <b>FEI Short Grand Prix</b>	Tuesday	12/12/2023	16.30 hrs
D04. FEI Grand Prix Freestyle	Wednesday	13/12/2023	17.30 hrs

<b>Competitions CDI-W:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
D01. <b>FEI Short Grand Prix</b>	Wednesday	13/12/2023	14.00 hrs	€15,000
D04. FEI Grand Prix Freestyle	Thursday	14/12/2023	19.20 hrs	€55,000
<b><u>Total Prize Money</u></b>				<b>€70,000</b>
<b><u>Prizes in Kind</u></b>				

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

**IX. COMPETITIONS DETAIL**

**FIRST DAY: Wednesday**

**DATE: 13/12/2023**

**COMPETITION No D01**

Test: **FEI Short Grand Prix**  
Number of horses per athlete: 1  
Open to: All athletes entered  
Draw/Art: Art 417.3.2  
Prize money: €15,000  
Breakdown: 1st - €4050: 2nd - €3,000: 3rd - €1,950: 4th - €1,500:  
5th - €1,350: 6th - €1,200: 7th - €1,050: 8th - €900

\* \* \* \* \*

**SECOND DAY: Thursday**

**DATE: 14/12/2023**

**COMPETITION No D04**

Test: FEI Grand Prix Freestyle  
Number of horses per athlete: 1  
Open to: and compulsory for the 15 best athlete/horse combinations from the **FEI Short Grand Prix**.  
Draw/Art: Art 417.6, in reverse order of the placing of the **FEI Short Grand Prix**, in groups of five (5).  
Prize money: €55,000  
Breakdown: 1st - €14,356: 2nd - €10,496: 3rd - €7,941: 4th - €6,016: 5th - €3,446: 6th - €2,816: 7th - €2,166: 8th - €1,526: 9th - €891: 10th - €891: 11th - €891: 12th - €891: 13th - €891: 14th - €891: 15th - €891

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1.ATHLETES**

#### **Accommodation.**

Hotel: DoubleTree by Hilton Hotel London ExCel

Address: 2 Festoon Way, Royal Victoria Dock, London E16 1RH

Telephone: +44 (0)20 7540 4821

At the expense of the Organiser  or the Athlete

Accommodated (bed and breakfast) from 12th December to 14th December 2023 (inclusive)

#### **Meals.**

At the expense of the Organiser  or the Athlete

Meals provided from 12th to 14th December 2023. (breakfast in hotel / vouchers valid and event site)

### **2.GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.

At the expense of the Organiser  or the Athlete

Accommodated (bed and breakfast) from 12th to 14th December 2023 (inclusive)

#### **Meals.**

At the expense of the Organiser  or the Athlete

Meals provided from 12th to 14th December 2023 (breakfast in hotel / vouchers valid and event site)

**N.B.** Organisers must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

As much as possible in accordance with the Organisers Guide, Point 4.7.2 - Facilities, Services & Conditions for Grooms"

<https://knowledgebase.fei.org/index.php?action=artikel&cat=11&id=132&artlang=en>



## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1.DRAW**

Location of the draw: Press Conference Zone (next to the collecting ring)

### **2.COMPETITION ARENA(S)**

Total dimensions: 76m x 33.5m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: Sand / fibre mix

### **3.PRACTICE ARENA(S)**

Total dimensions: 50m x 25m (no Competition arena) (Competition arena - dimensions: 20 x 60 m)

Type of Footing: Sand / fibre mix

Total dimensions: 25m x 35m

Type of Footing: Sand / fibre mix

### **4.STABLES**

Size of boxes: 3 m x 4 m (at least 3m x 3m)

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

### **5.PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company: Black Horse One GmbH

FEI Certified Service Provider ID number: GV91B111AKSCI

Contact person at Event:

Name: Daniel Göhlen

FEI ID number: 10055662

Contact email: daniel@blackhorse-one.com

**6. SCORING PROVIDER/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of Certified Service Providers is available here:

<https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company: hippo data GmbH

FEI Certified Service Provider ID number: GT21V808AKSCH

Contact person at Event:

Name: Jens Feth

FEI ID number: 10081662

Contact email: jf@hippodata.net

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

**7. AVERAGE SCORE/OPEN SCORING**

Average Score and Open Scoring: Yes  No

**8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

No

**9. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize giving ceremony of each competition is 8

**10. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations.

**11. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: See Tickets

Web address to buy ticket: <https://londonhorseshow.com/>

**12. BETTING**

Betting will be authorised by the Organiser: Yes  No

**13. TRANSPORT REIMBURSEMENT HORSES/PONIES**

The Organiser will pay a contribution of €900 to cover paperwork and ferry costs

for each horse competing at the CDI-W London 2023 (foreign athletes resided outside of the UK only). This will only be valid for Channel crossings booked through the event Shipping Agent (Shelley Ashman). Any additional costs for shipping in excess of this amount will be the responsibility of the person responsible / competing athlete for each horse.

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Shuttle service for athletes will only run to and from London City and London Stansted airports. Shuttles cannot be guaranteed if arrivals are at Luton, Heathrow or Gatwick airports.

For arrivals at Heathrow travel to the venue has become simpler following the opening of the new Elizabeth Line which allows travel from Heathrow to Custom House (ExCeL); please refer to section IV General Information Accessibility Details for travel alternatives to ExCeL.

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable areas according to the FEI Veterinary Regulations.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI Passport

Other: Each competitor will be entitled to the above accreditation. If extra accreditation is required, a limited amount will be available at the cost of €88 per day or €155 inc VAT for the duration of dressage.

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Name: Shelley Ashman International Shipping Ltd  
Address: Suite 6, Swallow Court, Devonshire Gate, Tiverton, Devon EX16 7EJ  
Telephone: +44 1884 849008  
Email: sheila@shelleyashmanshipping.co.uk

The UK has now left the European Union.

EU - UK - EU Health Certificates must accompany each horse.

Each horse and associated equipment must travel on ATA customs document

Horseboxes are subject to UK and EU Transporter Requirements.

Road Charges are payable in certain circumstances.

On return to the EU a veterinary inspection must take place

In due course Shelley Ashman Intl Shipping, in conjunction with the OC, will confirm the technical details of the logistical arrangements for travel of horses, grooms, horseboxes and horse equipment from the EU to UK and return including the details of the charges.

PLEASE NOTE that the Organising Committee will not be responsible for any taxes or fines which may be due. Should any claim be made against the Organising Committee for any taxes or fines on horses / ponies or equipment which have remained in United Kingdom or the European Union.

It is hoped that it may be possible to obtain special ferry prices travelling to and from Dover.

Please contact Shelley Ashman International when planning your journey for details.

All riders coming to the show from outside the Community (EU) must contact Shelley Ashman International 28 days prior to their arrival date to obtain details of the correct health certification which should be used and details of any blood tests which DEFRA require.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: Please contact Shelley Ashman

International Shipping as above

### **3.NATIONAL REQUIREMENTS**

N/A

### **4.PONIES**

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

### **5.INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### **6.TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

### **7.VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

#### **7.1 PASSPORTS. FEI General Regulations.**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).**

**8.1 SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence

of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

## **8.2 ELECTIVE TESTING. FEI Veterinary Regulations, Art. 1056**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.



### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

All exhibitors, competitors, owners, riders, handlers, drivers and/or producers, members of displays etc. at London International Horse Show are personally responsible for damages to any building, land, equipment or otherwise on the Showground or other areas of ExCel or to any third persons caused by themselves, their employees, their agents or their horses. It is a requirement that they have in force third-party insurance providing full coverage for participation in or at the London International Horse Show. Such insurance cover for third party liability should be for no less than £2 million.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Please refer to 1.2.2 above

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations: <https://inside.fei.org/content/general-regs-statutes>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## **5. ADDITIONAL INFORMATION FROM THE ORGANISER**

NO DOGS ARE ALLOWED ON THE SHOWGROUND

VISA INFORMATION

If you are an EU, EEA or Swiss citizen travelling to the UK to carry out any of the non-paid activities (in the document below) and your stay will last less than 6 months then you do not need to apply for a visa before travelling. Similarly, if you are a non-visa national travelling to the UK for less than 6 months then you can undertake the below-mentioned unpaid sports activities under the visitor immigration rules, without a visa. However, if you are a national or citizen of a country or territorial entity listed in Immigration Rules Appendix Visitor (<https://www.gov.uk/guidance/immigration-rules/immigration-rules-appendix-visitor-visa-national-list>): Visa national list then you will need to apply for a visit visa prior to travelling to the UK as a visitor.

The weblink showing the list of nationals needing to apply for a visa before travelling to the UK is as follows: (<https://www.gov.uk/guidance/immigration-rules/immigration-rules-appendix-visitor-visa-national-list>)

The following is a document explaining all. (<https://immigrationbarrister.co.uk/content/uploads/2022/01/Immigration-Routes-For-Sportspersons.pdf>)

ULEZ

From 25 October 2021, the Ultra Low Emission Zone (ULEZ) includes ExCeL London.

Please visit <https://cclondon.tfl.gov.uk/modes/driving/ultra-low-emission-zone/ulez-vehicle-checker> to check whether your vehicle is subject to ULEZ charge.

Direct Vision Standard

ExCel is also within the Direct Vision Standard Zone. The Direct Vision Standard (DVS) and safety permit for heavy goods vehicles (HGVs) requires operators of lorries over 12 tonnes gross vehicle weight to obtain a safety permit before entering and operating in most of Greater London. Otherwise, you may receive

a Penalty Charge Notice (PCN).

Please check on <https://tfl.gov.uk/info-for/deliveries-in-london/delivering-safely/direct-vision-in-heavy-goods-vehicles> to see if your vehicle is affected.

Congestion Charging

ExCeL London is not in the Congestion Charging Zone. However, please be aware if you are driving through Central London rather than via the North/South Circular or the M25 you may pass through the Congestion Charging Zone inadvertently. You can check your route by clicking <https://tfl.gov.uk/modes/driving/congestion-charge/congestion-charge-zone>.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Prize money is taxable over £12,570 at 20%, and will be deducted at source.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

**XV. ANNEXES**

**1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10199998  
**Name\*:** Cole  
**First Name\*:** Nicola  
**E-Mail\*:** nicolac@hpower.co.uk  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10102259  
**Name\*:** Henderson MVO  
**First Name\*:** Penny  
**E-Mail\*:** pennyh@hpower.co.uk  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10104445  
**Name\*:** Renouard  
**First Name\*:** Stephen  
**E-Mail\*:** stephenr@hpower.co.uk  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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- 1) If already have an FEI user account.
- 2) Provide you the required access to manage entries and substitutions and download entries/lists.
- 3) You are just able to consult and download the entries/lists.
- \*) Mandatory Fields

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:  
<https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org) in the proper XML format immediately after the event.

Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <https://inside.fei.org/fei/your-role/it-services/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the FEI Regulations: OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.